STAFF / STUDENT EDUCATIONAL ORDER FORM

INVOICE DETAILS

Name (Mr/Mrs/Miss/Ms)…….....……..Purchase Order Number.....

Establishment Name…….....

Address…….....

…….....Post code…….....

Telephone No. …….....…… E-mail Address…….....……

PLEASE TICK: Deliver to Invoice address above ☐ OR Delivery address below ☐

Special requirements .....

DELIVERY DETAILS (if different)

Name (Mr/Mrs/Ms)…….....……...

Establishment Name…….....

Address…….....

…….....Post code…….....

Telephone No. …….....…… E-mail Address…….....……

QTY	GOODS DESCRIPTION	PRODUCT REF No.	ITEM PRICE	TOTAL PRICE

ADD £6* EX. VAT POSTAGE & PACKING (PLEASE NOTE – VAT IS APPLICABLE TO THIS CHARGE) Delivery charge for pianos to non-educational address @ £25* ex.vat. *Applies to UK mainland only	
SUB TOTAL	
ADD VAT AT THE CURRENT RATE (20%)	
TOTAL	

METHODS OF PAYMENT

BY CHEQUE

- Please make your cheque payable to "Music Village"
- Send to: Music Village, Chesham House, Chesham Close, Romford, Essex, RM7 7PJ.

BY CREDIT CARD

- For all credit card orders please phone 01708 771950

PLEASE DO NOT ENTER ANY CARD DETAILS ON THIS FORM

PLEASE PHOTOCOPY THIS FORM AND ISSUE IT TO ANY INTERESTED PARTIES